

VENDOR'S CHECKLIST

- **Mobile Food Unit Plan Review**
[Mobile Food Unit Requirements & Plan Review Application](#)
- **Mobile Vendor Requirements**
[Kane County Mobile Vendor Requirements \(PDF\)](#)
- **Commissary Agreement Letter**
- **Staff Certification**
[Always Food Safe](#)
[360training](#)
- **Business License**
- **Plan Review Application**
- **Fire Safety**

ADDITIONAL LOCAL JURISDICTION

- **Decatur**
[Kane County Mobile Vendor Requirements \(PDF\)](#)
- **DuPage County**
[DuPage County Mobile Food Vending Checklist \(PDF\)](#)

**CONTACT INFORMATION**

- **Illinois Department of Public Health – Food Protection**
 - Contact local county health department (e.g., LaSalle, Kane, DuPage) for plan review info.
- **City of Chicago**
 - Business Affairs & Consumer Protection (BACP): (312) 744-6249
 - Bureau of Fire Prevention (Fire Safety Classes & Plans): (312) 744-4450
 - Chicago Department of Public Health (CDPH): Health inspections, licensing

County	Health Department / Division	Phone	Address / Notes
Cook County	Cook County Dept. of Public Health — Retail Food	708-836-8600	7556 Jackson Blvd, Forest Park, IL 60130 (Cook County Department of Public Health)
DuPage County	DuPage County Health Dept. – Environmental Health	630-682-7400	111 N County Farm Road, Wheaton, IL 60187
Kankakee County	Kankakee County Health Dept. – Food Sanitation	815-802-9400	2390 W Station St, Kankakee, IL 60901
Kendall County	Kendall County Health Dept. – Environmental Health Unit	630-553-9100 ext.8026	811 W John St, Yorkville, IL 60560
McLean County	McLean County Health Dept. – Plan Review	618-692-8954	Call before starting permit process
Champaign County	Champaign-Urbana Public Health District	(Check local site) See website	Permits & fees \$150-\$400
Will County	Will County Health Dept. – Environmental Health	815-727-8480	Food safety & mobile vending info
Winnebago County	Winnebago County Health Dept. – Environmental Health	815-720-4100	Permits, plan review appointments